



# 4TH PACIFIC WEEK OF AGRICULTURE AND FORESTRY

**'Transforming Agriculture and Forestry'**  
MORE: REGENERATION | PRODUCTIVITY | RESILIENCE

**Nuku'alofa, Kingdom of Tonga**  
**26 - 30 May 2025**

## **SIDE EVENTS: Expression of Interest (EOI)**

### **PART I - GUIDELINES FOR SIDE EVENT PROPOSALS**

The Government of Tonga would like to invite Expressions of Interest for Side Events from the **26 – 28<sup>th</sup> of May 2025** during the 4<sup>th</sup> Pacific Week of Agriculture and Forestry (PWAf).

#### **Theme**

The theme for the 2025 PWAf is “**Transforming Agriculture and Forestry**” with **MORE Regeneration, MORE Productivity, MORE Resilience**.

#### **Guidance for side-events**

With a limited number of spaces, interested stakeholders are strongly encouraged to reach out to partners (civil society, private sector, development actors, academia and others) to collaborate on events.

#### **Key thematic areas:**

- A. Transform Agriculture & Forestry** (enabling environment, technologies and mechanization, Value addition/processing, harnessing human capital, market access, commercialization and finances etc).
- B. More Regeneration** (soils, genetic biodiversity of crops, forests, livestock, ecology, organics, environment, etc)
- C. More Productivity** (rural farmers, women and youth, livelihood, food security, production of crops, livestock and forests, etc)
- D. More Resilience** (biosecurity and pest management, pre-disaster preparedness, capacity to withstand disaster, capacity to recover after disaster, capacity to adapt to sea level and temperature rise, research and adoption, etc)

#### **Selection of side events**

- a. A selection panel will consider all proposal abstracts received by the published deadline to ensure that the proposed submission is relevant to the above key thematic areas
- b. All proposal abstracts will follow a standard format in English and/or French
- c. Abstract should be less than 500 words, typed into the form and emailed
- d. At the completion of the selection process, feedback will be provided to all proposals
- e. Proposals that are accepted will be published in the conference proceedings
- f. You will be sent an email informing your date and time of presentation at the PWAf
- g. The selection panel should they see fit make recommendations to applicants who have similar proposed events to collaborate if possible
- h. All successful side event organisers will be put in touch with identified local venues to finalise logistical arrangements

**Deadline for submissions**

The below form (Part II) must be fully completed and submitted to:-

- Mr. Elisaia Ika, email [elisaia.ika@gmail.com](mailto:elisaia.ika@gmail.com).
- Ms. Kalati Hafoka, email [latimau@gmail.com](mailto:latimau@gmail.com)
- [pwaf2025@spc.int](mailto:pwaf2025@spc.int)

Incomplete or late submissions will not be taken into consideration.

**DEADLINE FOR SUBMISSIONS: FRIDAY 24<sup>th</sup> JANUARY 2025**

**PART II – SIDE EVENT PROPOSAL FORM**

**1. Main counterpart(s) proposing and leading the organization of the side-event**

1.1 Name(s) of requesting counterparts/organizations: \_\_\_\_\_

1.2 Please list focal point(s) in table below (maximum 2):

	<i>Focal Point 1</i>	<i>Focal Point 2</i>
Name:		
Email:		
Phone:		
Mobile:		

**2. Theme of the side-event**

2.1 Proposed title of the side-event:

2.2 Objectives

2.3 Format and Description of the Event:

2.3 Please **TICK** the type of side event and proposed duration

Poster / Display session	<input type="checkbox"/>	Two Hours	<input type="checkbox"/>
Workshop	<input type="checkbox"/>	Half day	<input type="checkbox"/>
Event: evening/refreshment/meal break	<input type="checkbox"/>	1 Day	<input type="checkbox"/>
Meeting	<input type="checkbox"/>	2 Days	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>		<input type="checkbox"/>

**3. Thematic Areas**

3.1 Which of the following **Thematic Areas** does your event address?

A	Transform Agriculture and Forestry	<input type="checkbox"/>
B	More Regeneration	<input type="checkbox"/>
C	More Productivity	<input type="checkbox"/>
D	More Resilience	<input type="checkbox"/>

3.2 Describe how the side event contributes to one or more of the following themes

- A. Pacific Country/ Regional Priorities
- B. Knowledge management and visibility
- C. Innovation
- D. Partnership
- E. Program Development – South-South development
- F. Contributing to public good

**4. Chair/moderator and presenters of the side-event (*chair and moderator can be the same or a different entity*)**

Who will <b>chair</b> the side-event?	
Who will <b>moderate</b> the side-event?	
Who are the <b>speakers/presenters</b> ?	

**5. Expected participants (*number or people and target audience, please be as specific as possible*)**

**6. Venue Requirements**

6.1 Room Set up for \_\_\_\_\_ (number of people)

Round      U-Shape      Oval Boardroom      Banquet style      Classroom style      Conference

6.2 Data projector and laptop

6.3 Whiteboard

6.4 Butcher paper and markers

6.5 Other Audio / Visual requirements \_\_\_\_\_

**All parts of this form must be fully completed before it is submitted to Mr. Elisaia Ika ([elisaia.ika@gmail.com](mailto:elisaia.ika@gmail.com)), Ms. Kalati Hafoka ([latimau@gmail.com](mailto:latimau@gmail.com)), and [pwaf2025@spc.int](mailto:pwaf2025@spc.int) by Friday 24 January 2025**