

Day 1: Monday, 3 November 2014

Time	Topic and Activity	Speaker
09:00-10:00	Welcome & Introduction Facilitator: TBA <i>Session Objective: All participants are welcomed and have a common understanding of the agenda and workshop objectives.</i>	
09:00-09:15	Welcome and opening remarks from host country representative	TBD
09:15-09:25	Introduction to the workshop	Sairusi Bulai, SPC
09:25-09:35	Objectives the workshop	Chris Heider, FAO UN-REDD
09:35-09:45	Self-Introduction of the participants	All
09:45-10:00	<i>Participants discuss expectations in pairs</i>	All
10:00-10:30	Coffee/Tea	
10:30-12:30	Technical Session 1: Broad understanding of UN-REDD Programme, Regional FAO REDD+ Support Project, National Forest Monitoring System (NFMS), and the SPC Facility Facilitator: TBA <i>Session Objective: All participants have a common understanding of the international context of REDD+ and the UN-REDD Programme and its approach to NFMS</i>	
10:30-10:50	UN-REDD Programme in the Pacific & International context of REDD+	Chris Heider, FAO UN-REDD
10:50-11:10	National Forest Monitoring System Overview	Chris Heider, FAO UN-REDD
11:10-11:45	National Forest Inventory Component Elements & 3 step approach	Chris Heider, FAO UN-REDD
11:45-11:55	SPC National Forest Inventory Facility	Sairusi Bulai, SPC
11:55-12:30	<i>Group discussions on current country status, questions & issues affecting NFIs in Participant's countries to address in a working document post-workshop</i>	All
12:30-13:30	Lunch	
13:30-17:00	Technical Session 2: National Forest Inventory –Developing Objectives Facilitator: Chris Heider <i>Session Objective: Understanding of identifying national stakeholder needs, identifying priorities, determining what information needs to be gained, what an NFI will be used for, and considerations for including cultural & heritage resources to forest inventory design</i>	
13:30-15:00	Developing NFI Objectives <i>Group work to develop NFI objectives following a stakeholder process</i>	All
15:00-15:30	Coffee and Tea	
15:30-17:00	Cultural & heritage resources in forests	Simeone Ulacake

DAY 2: Tuesday 14 November 2014

Time	Topic and Activity	Speaker
09:00-09:15	Feedback from Prior Day	All
09:15-12:30	Technical Session 3: Bringing Objectives to Realities I: Sample Design – Where, what and how much to measure? Facilitator: TBA <i>Session Objectives: To have a clear understanding of the aspects of sample design with process to develop a sample design for imaginary country</i>	
09:15-10:00	Overview of Sampling Design	Chris Heider, FAO UN-REDD
10:00-10:30	Coffee/Tea	
10:30-12:30	Sampling design (continued) <i>Group work to develop sampling designs based on stakeholder-derived objectives from previous session</i>	All
12:30-13:30	Lunch	
13:30-17:00	Technical Session 4: Bringing Objectives to Realities II: Plot Design – What to measure, and how are plots configured on the ground? Facilitator: TBA <i>Session Objectives: Understanding of design of ground-based plots to most efficiently gather the information to meet the NFI objective(s)</i>	
13:30 – 14:00	Overview of Plot Design for different ecosystems & objectives	Chris Heider, FAO UN-REDD
14:00-15:00	Plot Design (continued) <i>Group work to develop plot designs to meet objectives from previous sessions</i>	All
15:00-15:30	Coffee and Tea	
15:30-17:00	Cultural Heritage Mapping Toolkit	Simione Ulacake

DAY 3: Wednesday 5 November 2014

Time	Topic and Activity	Speaker
09:00-09:15	Feedback from prior day	TBA,
09:15-12:30	Technical Session 5: Documenting the 3 Step Approach: Testing NFI Pilot in Makira Facilitator: TBA	
09:15-10:00	Overview of pilot objectives, sample design, plot design for Solomon Islands. Collect Earth report.	Chris Heider, FAO UN-REDD Terence Titiulu, MoFR Solomon Islands
10:00-10:30	Coffee/Tea	
10:30-11:15	Overview of wood density measures	Senilolia Tuiwawa, FAO UN-REDD
11:15-12:30	Overview & Practice with Field Databases <i>Group activity to develop data collection forms for the field and link with database</i>	All
12:30-13:30	Lunch	
13:30-17:00	Technical Session 6: Field Practice with field protocol, data forms, data entry Facilitator: TBA	
13:30-15:30	Activity to practice measurement of “plots” in nearby park	All
15:30-17:00	Activity to enter data into field database and conduct error checking	All

DAY 4-6: Thursday-Saturday, 6-8 November 2014

Time	Topic and Activity	Speaker
08:00-16:00	Technical Session 7: Implementation of Pilot Field Work Facilitator: TBA <i>Session objectives: To have practical experience conducting field work and using data entry forms.</i>	
08:00-16:00	Field work TBA (Lunch in the field)	All
16:00-17:00	Field Data Review (and entry TBD)	All

Day 8. Monday 10 November 2014

Time	Topic and Activity	Speaker
09:00-09:30	Feedback from Field Days	All
09:30-12:30	Technical Session 8: Field Data Entry & Error Checking Facilitator: TBA <i>Session Objectives: To use the data entry database and provide quality checks of the data</i>	
09:30-10:00	Data entry group work session using database	Chris Heider, FAO UN-REDD
10:00-10:30	Coffee/Tea	
10:30-12:30	Data entry group work session using database (continued)	All
12:30-13:30	Lunch	
13:30-17:00	Technical Session 9: Analysis--Processing data to meet the NFI objectives Facilitator: TBA <i>Session Objectives: Hands-on understanding of how field measures are converted to calculate forest carbon and tree volume using a work flow path</i>	
13:30 – 14:30	Overview of equations and techniques used to process data	Chris Heider, FAO UN-REDD
14:30-15:00	<i>Group activity to develop database to analyze results</i>	All
15:00-15:30	Coffee and Tea	
15:30-17:00	Data analysis group activity (continued)	All

Day 9 Tuesday 11 November 2014

Time	Topic and Activity	Speaker
09:00-09:15	Feedback from Prior Day	All
09:15-17:00	Technical Session 9: Analysis—Processing data to meet the NFI objectives (continued) Facilitator: TBA <i>Session Objectives: Hands-on understanding of how field measures are converted to calculate forest carbon and tree volume using a work flow path</i>	
09:30-10:00	Data analysis group activity (continued)	All
10:00-10:30	Coffee/Tea	
10:30-12:30	Data analysis group activity (continued)	All
12:30-13:30	Lunch	
13:30 – 15:00	Data analysis group activity (continued)	All
15:00-15:30	Coffee and Tea	
15:30-17:00	TBD	All

Day 10: Wednesday 12 November 2014

Time	Topic and Activity	Speaker
09:00-09:15	Feedback from Prior Day	All
09:15-12:30	Technical Session 10: Reporting the NFI Outcomes Facilitator: TBA <i>Session Objectives: Understanding of reporting practices, uncertainty, and practical experience to report the NFI Pilot outcomes</i>	
09:15-10:00	International reporting guidance	Chris Heider, FAO UN-REDD
10:00-10:30	Coffee/Tea	
10:30-12:30	Calculating & Reporting Uncertainty	Chris Heider, FAO UN-REDD
12:30-13:30	Lunch	
13:30 – 14:00	Reporting Exercise Group activity: How should the NFI Pilot results reported given the objectives? Develop pathway.	All
14:00-15:00	<i>Group activity – reporting using database & spreadsheets to create final results</i>	All
15:00-15:30	Coffee and Tea	
15:30-17:00	<i>Group activity – reporting using database & spreadsheets to create final results (continued)</i>	All

Day 11: Thursday 13 November 2014

Time	Topic and Activity	Speaker
09:00-09:15	Feedback from Prior Day	All
09:15-12:30	Technical Session 11: NFI Overview & Application to Participant Countries Facilitator: TBA <i>Session Objectives: Overview of all steps in NFI Pilot & identification of gaps & lessons learned</i>	
09:15-10:00	Overview of NFI steps & capacity needs	Chris Heider, FAO UN-REDD
10:00-10:30	Coffee/Tea	
10:30-12:30	<i>Group activity: Evaluation of capacity in own country given current staffing</i>	All
12:30-13:30	Lunch	
13:30 -15:00	Technical Session 12: Feedback Session: NFI in Participant Countries Facilitator: TBA <i>Session Objectives: Identify steps moving forward with NFI</i>	
13:30 – 15:00	Group activity/ feedback session noting NFI issues & comments	All
15:00-15:30	Coffee and Tea	
15:30-17:00	<i>Group discussion: Moving forward with NFI & Pacific-wide collaboration what is the mechanism? What gaps need to be filled?</i>	All

Day 12. Friday 14 November 2014

Time	Topic and Activity	Speaker
09:00-09:15	Feedback from Prior Day	All
09:15-12:30	Workshop Closing Facilitator: TBA	
09:15-10:00	Review of workshop expectations & identification of future workshop needs	
10:00-10:30	Coffee/Tea	
10:30-11:30	Closing remarks	Sairusi Bulai Terence Titiulu TBD Solomon Islands
11:30-12:30	<i>Workshop evaluation</i>	
12:30-13:30	Lunch	